



OFFICE OF CIVIL DEFENSE REGIONAL OFFICE 1

OCD RO1 Bldg., Gov't Center II, Aguila Road, Sevilla, City of San Fernando, La Union

**OFFICE OF CIVIL DEFENSE REGIONAL OFFICE – I (OCD RO-I)
BIDS AND AWARDS COMMITTEE (BAC)**

Resolution No. OCD-RO-I-12-148, s. 2020

“RECOMMENDING THE AWARD OF CONTRACT TO AK ENTERPRISES FOR THE PROVISION OF PREPAID CARDS FOR COORDINATION AND COMMUNICATION ACTIVITIES DURING THE ALERT ACTIVATION RE: COVID-19 FOR THE MONTHS OF NOVEMBER AND DECEMBER CY-2020”

WHEREAS, on 16 November 2020, the OCD CO approved One Million Ten Thousand Three Hundred Ninety-Five Pesos Forty-One Centavos (Php 1,010,395.41) to augment the remaining Four Hundred Eighty-Nine Thousand Six Hundred Four Pesos Fifty-Nine Centavos (Php 489,604.59) Quick Response Fund (QRF) of the region;

WHEREAS, the Purchase Request (PR) No. 2020-12-130 of the Operations Section under the Disaster Risk Reduction and Management (DRRM) Division of OCD RO-I for the **Provision of Prepaid Cards for coordination and communication activities during the Alert Activation re: COVID-19 for the months of November and December CY-2020** was submitted and approved on 17 December 2020 (**Annex A**);

WHEREAS, the Approved Budget for the Contract (ABC) was **Sixty-Seven Thousand Two Hundred Pesos (Php 67,200.00)** charged under the QRF from OCD CO;

WHEREAS, on the same day, 17 December 2020, a Supplemental Project Procurement Management Plan (PPMP) was submitted by the implementing unit and was approved by OCD RO-I Regional Director Eugene G. Cabrera (**Annex B**);

WHEREAS, on 17 December 2020, Resolution No. OCD-RO-I-12-140 was approved recommending the adoption of **Alternative Method of Procurement** in accordance with **Negotiated Mode of Procurement – Section 53.9 for Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act (RA) 9184 for the implementation of the said project (**Annex C**);

WHEREAS, the OCD RO-I BAC through the Secretariat, initiated the bid opportunity by posting the Request for Quotation (RFQ) No. 2020-12-120 at the

PhilGEPS Website, OCD Website and at conspicuous places in the premise of OCD RO-I on 17 December 2020 and was published on 18 December 2020 (**Annex D**);

WHEREAS, prospective bidders, namely, **AMB COMMUNICATIONS, SWITCH CELLPHONE AND ACCESSORIES** and **AK ENTERPRISES** submitted their respective quotation and documents prior to the closing of quotations on 28 December 2020;

WHEREAS, on 28 December 2020, the BAC met to confirm quorum, open the bids and start the deliberation of the said procurement activity along with the BAC Secretariat and representatives of the Technical Working Group (TWG);

WHEREAS, during the opening of bids, the OCD RO-I BAC upon recommendation of the TWG, determined that **AK ENTERPRISES** passed the project specifications and complied with all the documentary requirements while **AMB COMMUNICATIONS** and **SWITCH CELLPHONE AND ACCESSORIES** were disqualified for not submitting Annex A and B and for not complying with all the sections of the RFQ respectively (**Annex E**);

WHEREAS, the OCD RO-I BAC declared **AK ENTERPRISES** as the **Single Calculated Bidder (SCB)** (**Annex F**) based on the submitted documents;

WHEREAS, the BAC upon the recommendation of the TWG, adopted the post-qualification summary report of **AK ENTERPRISES** dated 30 September 2020 which verified that all documents and information submitted by the said bidder were in accordance with Rule X, Section 34 of the 2016 Revised Implementing Rules and Regulations of the Republic Act (RA) 9184 (**Annex G**);

WHEREAS, the OCD RO-I BAC TWG consequently recommended **AK ENTERPRISES** to be the most advantageous and economical to the based on the result of the deliberation, thereby rendering the same as the **Single Calculated Responsive Bidder (SCRB)**;

WHEREAS, Section 12 of RA 9184 mandates that the OCD RO-I BAC shall recommend the award of the contract to the Head of the Procuring Entity (HoPE) or his duly authorized representative;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the Members of the OCD RO-I BAC, hereby RECOMMEND to the HoPE, the following:

- a. To **AK ENTERPRISES** as the **SCRB** for the **Provision of Prepaid Cards for coordination and communication activities during the Alert Activation re: COVID-19 for the months of November and December CY-2020**, and

- b. To issue a Notice of Award (NOA) in favor of **AK ENTERPRISES** in the amount **Sixty-Six Thousand Pesos (Php 66,000.00) only**;

RESOLVED, this 29th December 2020 at the OCD RO-I, Government Center II, Aguila Road, Sevilla, City of San Fernando, La Union, Philippines.


KRISTIAN A. TABISAURA
Chairperson

IMELDA M. ACOSTA
Vice-Chairperson


MIKE ALDRIN T. SABADO
Member


MARK ANGELO C. MASUDOG
Member


MA. CRISELDA G. ABRAJANO
Member

APPROVED **DISAPPROVED**


EUGENE G. CABRERA
Regional Director