



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE CALABARZON

#175 CPDC BLDG., BRGY. PACIANO RIZAL, CALAMBA CITY, LAGUNA

OCD CALABARZON BIDS AND AWARDS COMMITTEE
Resolution No. 4A-2021-06-001 s. 2021

“RECOMMENDING TO ADOPT ZARO TRADING AS THE LOWEST CALCULATED AND RESPONSIVE BID FOR THE PROVISION OF OFFICE SUPPLIES FOR CALABARZON TEMPORARY TREATMENT AND MONITORING FACILITIES”

WHEREAS, the BAC received a Purchase Request from OCD CALABARZON – DRRM Division Chief for the **PROVISION OF OFFICE SUPPLIES FOR CALABARZON TEMPORARY TREATMENT AND MONITORING FACILITIES** with the Approved Budget for the Contract (ABC) of **THREE HUNDRED TWENTY THOUSAND FIVE HUNDRED TEN PESOS AND 30/100 (₱320,510.30) ONLY** which was duly approved by HOPE on **10 May 2021** with funding source from Unprogrammed Appropriations (Bayanihan Act 2) and was downloaded to OCD CALABARZON Regular Fund;

WHEREAS, the BAC Chairperson recommended to convene the Bids and Awards Committee on **22 May 2021** to discuss the mode of procurement to be use for the **PROVISION OF OFFICE SUPPLIES FOR CALABARZON TEMPORARY TREATMENT AND MONITORING FACILITIES**;

WHEREAS, after thorough deliberation, the BAC agreed to recommend the adoption of **Negotiated Procurement under Emergency Case per RA 11494** as the mode of procurement with a reference under **GPPB Resolution No. 18-2020**;

WHEREAS, the BAC received proposal and quotation from three (3) suppliers namely: ZARO TRADING, JENARJOY ENTERPRISES and OFFICE WAREHOUSE and the BAC Chairperson requested to convene the committee on **29 May 2021, 07:00PM** for the opening of their bids;

WHEREAS, upon the opening of their quotation, the BAC received an amount of **Php 314,725.00** from ZARO TRADING, **Php 425,189.00** from JENARJOY ENTERPRISES and disqualify the received quotation from OFFICE WAREHOUSE due to incomplete items on the given request for quotation;

| | ZARO TRADING | JENARJOY ENTERPRISE | OFFICE WAREHOUSE |
|--|----------------|---------------------|------------------|
| PROVISION OF OFFICE SUPPLIES FOR CALABARZON TEMPORARY TREATMENT AND MONITORING FACILITIES | Php 314,725.00 | Php 425,189.00 | DQ |

WHEREAS, after deliberation, the BAC concurred that the ZARO TRADING offered the lowest quotation and subject for Post Qualification;

WHEREAS, the Post Qualification Team, composed of the BAC Chairperson - Mr. Randy de la Paz, BAC Secretariat (Temporary) - Mr. Mark Rafael Sasutona,

Procurement Officer – Ms. Katherine Manilag, and Canvasser – Mr. Jayson Jacob, conducted a Post Qualification to ZARO TRADING on their store located at Brgy. Sulib, Pangil, Laguna to verify the authenticity of the submitted eligibility documents on 01 June 2021, Tuesday 01:00PM and passed the legal and technical requirements of the BAC;

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the **OCD CALABARZON BAC** after due deliberation resolved to recommend to declare **ZARO TRADING** as the **Single Calculated and Responsive Offeror**;

FURTHER, WE, the Members of the **OCD CALABARZON BAC**, **RECOMMEND** to the Head of the Procuring Entity (HoPE) the following;

- a. To declare **ZARO TRADING** as **SUPPLIER** for the **PROVISION OF OFFICE SUPPLIES FOR CALABARZON TEMPORARY TREATMENT AND MONITORING FACILITIES**;
- b. The issuance of **NOTICE OF AWARD (NOA)** in favor of **ZARO TRADING** in the amount of **THREE HUNDRED FOURTEEN PESOS SEVEN HUNDRED TWENTY FIVE PESOS (Php 314,725.00) ONLY**;


RESOLVED, this 2nd day of June 2021 at #175 CPDC Building, Brgy. Paciano Rizal, Calamba City, Laguna.

BIDS AND AWARDS COMMITTEE:


RANDY N. DE LA PAZ
Chairperson

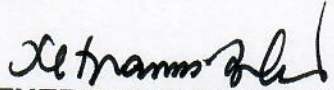

KELVIN JOHN H. REYES
Vice-Chairperson


MARIGRACE M. MERIN
Member


TADEO D. SAGRITALO
Member


REYAN DERRICK C. MARQUEZ
Provisional Member/ End User

APPROVED ~~DISAPPROVED~~:


DIR. MARIA THERESA R ESCOLANO, MNSA
Regional Director, Office of Civil Defense CALABARZON and
Head of Procuring Entity