



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE
CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES

SECTION I. INVITATION TO BID

1. The Office of Civil Defense Bids and Awards Committee (OCD BAC) now invites all contractors/suppliers/manufacturers/distributors bids for the following:

Nomenclature/ Activity	Approved Budget for the Contract	Price of Bid Documents (non- refundable)			Delivery Period
			Pre-Bid Conference (PBC)	Submission & Opening of Bid Envelopes (SOBE)	
GS OCD ITB No. 2017-011 Supply and Delivery of HP Printer Consumables	Php 2,701,351.08	Php 5,000.00	August 31, 2017 (Thursday) 10:00 A.M.	September 14, 2017 (Thursday) 10:00 A.M.	20 Calendar Days

2. Bids received in excess of the ABC shall be automatically rejected during the Bid Opening. Bidders should have completed, within **FIVE (5) YEARS** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders. Interested bidders may obtain further information from OCD BAC in the given address below from **8:00 AM to 5:00 PM, MONDAY TO FRIDAY**.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
- (i) Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.
4. Issuance of Bidding Documents: **August 24-September 14, 2017 AT 8:00 AM TO 5:00 PM, MONDAY TO FRIDAY (OFFICE HOURS)**.
5. A complete set of Bidding Documents may be purchased by interested bidders from the address below and upon payment of a non-refundable fee in the amount indicated above.
6. The method of payment will be in the **FORM OF CASH**. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.
7. All bids must be accompanied by a bid security in the form of surety bonds or managers check. Late bids shall not be accepted.
8. The **OCD** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

MS. CHRISTOPHER B. GACUTAN

Head, OCD-BAC Secretariat


General Services Division, OCD Admin Building

Office of Civil Defense

Camp General Emilio Aguinaldo, Quezon City

Tel. No. 912-2964/Facsimile No.: 912-2964

Email Address: bacsec.ocd@gmail.com



ASEC KRISTOFFER JAMES E PURISIMA
Chairperson, OCD Bids and Awards Committee 