



REPUBLIC OF THE PHILIPPINE  
DEPARTMENT OF NATIONAL DEFENSE  
**OFFICE OF CIVIL DEFENSE**  
CAMP GEN. EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES

MEMORANDUM  
No. 875, s. 2017

DEC 18 2017

**TO: TMG and TWG for the Development of Quality Management System Certifiable to ISO 9001:2015**

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Mr. Christopher B. Gacutan	Mr. Benito L. Salvador, Jr
Ms. Ma. Teresa J. Galang	Ms. Myrabeth E. Alicias
Mr. Relan Jay J. Asuncion	Mr. Renato Libunao, Jr.
Ms. Susan E. Quiambao	

**SUBJECT: LAUNCHING OF THE DEVELOPMENT OF QUALITY MANAGEMENT SYSTEM CERTIFIABLE TO ISO 9001:2015 FOR OCD**

In line with the commencement of the Development of Quality Management System Certifiable to ISO 9001:2015 for the OCD, we will be having a soft launching on 21 December 2017, during the fellowship night with the CDA at the Senior Leaders' Conference. The actual venue will be announced later.

This will serve as a kick-off activity for our ISO project which aims to cascade and gather collective commitment from the OCD Quality Management Team, for this very important undertaking of our organization.

You are hereby directed to attend and actively participate in the said kick-off activity and thereafter provide a brief information drive to your respective services and offices on this important undertaking.

For strict compliance.

  
**USEC RICARDO B JALAD**  
Civil Defense Administrator